

From: Vankeerbergen, Bernadette
To: [Johnston, Renee](#)
Cc: [Vaessin, Harald](#); [Neal, Steven](#)
Subject: ENR 2100
Date: Thursday, January 15, 2015 5:18:00 PM

Dear Renee,

On Tuesday, January 13, the Natural and Mathematical Sciences Panel of the ASC Curriculum Committee reviewed a request to add a Distance Learning component to ENR 2100 (a course approved for GE Natural Science-Biological Science).

The Panel did not take a vote on the request but would like the following points to be addressed first:

- Explain your interaction with ODEE or, if such collaboration with ODEE has not occurred yet, work more closely with ODEE (<https://odee.osu.edu/course-development>). ODEE will help unit make sure that the course adheres to the necessary standards (e.g., syllabus includes all the necessary information). Some of the concerns of the Panel include the points below:
 - Syllabus should provide phone number for IT problems that students may encounter.
 - Make sure that the distance learning version of the course is ODS-compliant.
 - How is on-line advising handled?
 - How does one monitor an on-line exam when students can use their notes? How is integrity of exams managed?
- On p. 1: Remove “so come to class” in “topics” title—since this will be a 100% distance learning course.
- Given that students will be able to test out in the future (EM credit), what will be the criteria for test since all the materials for the course are on-line (Apple iTunes U)?
- Faculty member should not use Gmail account for this course.

I will return the course via curriculum.osu.edu in a minute to enable the Department to address the points above.

Should you have any questions about this feedback, please feel free to contact Dr. Harald Vaessin (Chair of the NMS Panel), or me.

Best,
Bernadette

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